

**COLUMBIA COUNTY SHERIFF
MEMORANDUM**

**APPROVED
AS PRESENTED
08.10.2016**

Date: May 13, 2016
To: Sheriff Jeff Dickerson
From: Millie Wagner, Sheriff's Office Administrator
SUBJECT: **JOCAC MEETING – MINUTES FOR 05/10/2016 MEETING**

Attendees:
Committee Members:
Dick Lager, Committee Chair
Garrett Lines, Vice-chair
Harvey Bilton
Dennis Kenna
Rita Bernhard
Greg Hinkleman
Jamie Maygra

Columbia County Sheriff's Office:
Sheriff Jeff Dickerson
Captain Tony Weaver – Jail Commander
Millie Wagner – Sheriff's Office Administrator

Meeting location: Columbia County Justice Center, 901 Port Avenue, Saint Helens, Oregon.

Meeting called to order at 7:00 PM by Committee Chair, Dick Lager.

PUBLIC COMMENT

Brady Preheim stated that he had requested a copy of a report to be emailed to him and while he did receive a hard copy of that report, he has not received the electronic copy as requested. Committee Vice-chair Lines stated that he had given the request to the BOCC office and was informed by the County that they would not supply an electronic copy. Mr. Preheim stated that someone should have followed up with communication to him explaining that. Vice-chair lines stated that Mr. Preheim would need to take that up with the BOCC.

OLD BUSINESS

Review of the minutes from previous meetings. Motion to accept the minutes as presented was made by Committee member Maygra and seconded by Committee member Hinkleman with the provision that we make an addendum to the minutes. After further discussion regarding the issues with the minutes, the motion and second were both withdrawn.

Committee member Bernhard made the motion to table the April minutes until the next meeting. Committee member Hinkleman seconded the motion. The motion carried.

There was additional discussion regarding what needs to be included in the minutes of the meetings.

Vice-chair Lines made the motion to re-approve the JOCAC report on the Columbia County Jail Operations (previously approved on 4/12/16). Committee member Bilton seconded this motion and the motion carried.

NEW BUSINESS

Review of the Executive Summary

- Committee Vice-chair Lines explained that he had been advised that the initial report was too lengthy for the majority of the general public and needed to have a cover page offering a summary of the report. The executive summary document was prepared by Vice-chair Lines and was drafted so that it could include where to find the full report.
 - Committee member Hinkleman stated that he had presented the report to the Clatskanie City Council and they thought it was very thorough and appreciated it.
- There was discussion about how to get the summary to the public.
 - Committee member Bernhard suggested submitting it to the newspapers in the 'Letters to the Editor' section or in the 'Guest Editorial' sections.
 - There was discussion regarding the pros and cons of doing this.
 - It was suggested that hardcopies of the summary and report be placed at the county libraries, post offices, the Courthouse and the Sheriff's Office.
 - Sheriff Dickerson suggested doing a press release to all of the newspapers in the county stating that the report has been finalized and is available.
- Committee member Hinkleman made the motion to approve the executive summary as amended. Committee member Bernhard seconded the motion. The motion carried.

Discussion for the next agenda:

- There was discussion regarding whether there would be a vote for a renewal of the levy in 2017.
- There was a question regarding the status of the FY17 budget.
- There was discussion regarding having the next meeting in July and not meeting in June.
 - Committee member Bilton moved that the next meeting be held on July 12. Committee member Bernhard seconded the motion. The motion carried.

Set the Next Meeting

The next meeting will be July 12, 2016 at 7:00 PM. The location will remain the same.

At 7:46 PM, Committee member Maygra made a motion to adjourn the meeting. The motion was seconded by committee member Kenna; the motion carried. The meeting adjourned at 7:47 PM.

Respectfully submitted by Millie Wagner, Sheriff's Office Administrator, Columbia County Sheriff's Office