

**COLUMBIA COUNTY SHERIFF  
MEMORANDUM**



**Date:** January 20, 2017  
**To:** Sheriff Jeff Dickerson  
**From:** Millie Wagner, Sheriff's Office Administrator  
**SUBJECT:** **JOCAC MEETING – MINUTES FOR 01/10/2017 MEETING**

**Attendees:**

- Committee Members:
  - Dick Lager, Committee Chair
  - Garrett Lines, Vice-chair
  - Dennis Kenna
  - Greg Hinkleman
  - Jeff Auxier
  - Lester Kahr
  - Dave Crawford
  - Jamie Maygra
  
- Board of County Commissioners
  - Henry Heimuller
  
- Columbia County Sheriff's Office:
  - Sheriff Jeff Dickerson
  - Millie Wagner – Sheriff's Office Administrator

Meeting location: Columbia County Justice Center, 901 Port Avenue, Saint Helens, Oregon.

Meeting called to order at 7:03 PM by Committee Chair, Dick Lager.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

Review of the minutes from previous meeting. Motion to accept the minutes as presented was made by Committee member Kahr and seconded by Committee member Kenna. The motion carried and the minutes were approved as presented.

**NEW BUSINESS**

Commissioner Heimuller Comments:

- Commissioner Heimuller stated that everyone on this committee has been so relevant and the process has been sound. He stated that the current Board also feels this has been relevant and would welcome those committee members that wish to stay to do so and that those committee members that wish to bow out at this time are OK to do that.
  - Committee member Jaymie Maygra resigned due to health reasons.
  - Committee member Harvey Bilton also has sent in a letter of resignation.
  - **Committee member Dennis Kenna also resigned.**
  - Committee member Hinkleman stated that he felt it would be a good thing to have some new citizens on the committee, i.e., new levy – new committee.

- Commissioner Heimuller suggested that the committee be restructured with terms, such as 1-year, 2-year and 3-year terms so that there would be a rotation of new committee members rather than all members leaving at the same time.
- The Sheriff stated that he hoped that some will stay for continuity and that institutional knowledge carries forward.
- Committee Vice-Chair Lines stated that he felt that rotating committee members [in/out] is very important.
- Commissioner Heimuller stated that it is up to the committee whether the mission of the committee will change.
- Committee Vice-Chair Lines stated that he feels like the number of people serving on the committee can go to nine.
- Committee member Crawford stated that he feels that the first mission of the committee has been successful and that he agrees that nine members is a good size for the committee. He also stated that it is important to have committee members from all over the county. He also stated that he feels that going forward the mission of the committee should be to continue to examine report and continue to build on public trust.
- Committee Chair Lager stated that he feels it is important to have a committee because many people do not trust the government and the committee would appear to be “watch dogs.” He also stated that he feels that the committee could go to a quarterly meeting schedule.
- Committee member Hinkleman stated that he feels that it would be good for the committee to publish an annual report.
- Commissioner Heimuller summarized:
  - The committee will become a 9 member committee (decreased from 10 members)
  - (and) the committee will be divided into 3 groups of 3, for terms of 1 year, 2 years and 3 years.
    - Committee member Kahr stated that he would like to go to a 1-year term
    - Committee member Hinkleman also stated that he would like to go to a 1-year term.
    - All other committee members in attendance [Lager, Lines, Auxier, and Crawford] stated that they would like to continue to serve on the committee
    - Commissioner Heimuller stated that notices will be posted in the newspapers and online
    - It was clarified that one-year terms will end on June 30, 2018; two-year terms will end on June 30, 2019 and 3-year terms will end on June 30, 2020.
- The Sheriff expressed his gratitude to the committee and thanked them for coming in with an open and inquisitive mind.

#### Budget Information from Finance

- John Dreisen from the County Finance Department reviewed the quarterly financial preliminary and final reports for the committee.
  - Committee member Hinkleman asked how the maintenance items were doing.
    - The Sheriff stated that approximately \$250, 000.00 would need to be spent to fix the roof of the building.
  - Committee member Hinkleman also asked about staffing
    - The Sheriff stated that we are still down three deputies, but are getting ready to hire one and that backgrounds are ongoing for the other applicants.

#### Discussion for the next agenda:

- Formalize the terms for the committee positions and make recommendations to the Board of County Commissioners.

## Set the Next Meeting

- It was suggested that the committee move to quarterly meetings and the timing of the meetings be such that quarterly financials will be available (February, May, August, and November).
  - Committee member Maygra made the motion that the committee move to a quarterly meeting schedule. Committee member Kahr seconded the motion and the motion carried.
    - The next meeting will be May 9, 2017 at 7:00 PM. The location will remain the same.
    - The meeting schedule for the remainder of 2017 and the beginning of 2018 will be:
      - May 9, 2017
      - August 8, 2017
      - November 14, 2017
      - February 13, 2018

At 8:39 PM, Committee member Maygra made a motion to adjourn the meeting. Committee member Hinkleman seconded the motion; the motion carried. The meeting adjourned at 8:40 PM.

Respectfully submitted by Millie Wagner, Sheriff's Office Administrator, Columbia County Sheriff's Office