

COLUMBIA COUNTY LAND DEVELOPMENT SERVICES

**YOU ARE RESPONSIBLE FOR POSTING  
YOUR RURAL ADDRESS WITHIN 60 DAYS  
OF THE BUILDING PERMIT ISSUANCE DATE**

**YOUR RURAL ADDRESS IS:** \_\_\_\_\_

**ADDRESS AND PLACEMENT:** Numbers on a structure shall be visible from the road. Numbers on a post shall be visible from the road. Numbers placed on a mailbox shall be visible from both sides of the mailbox. Numbers shall be posted in the following manner.

- A. On structures less than 100 feet from the road:
  - 1. Place number on the structure; or
  - 2. On a post located adjacent to the driveway and which is no further than 30 feet from the road; or
  - 3. On the mailbox if the mailbox is no more than 30 feet from the driveway.
  
- B. On structures more than 100 feet from the road:
  - 1. Place number on post located adjacent to the driveway which is no further than 30 feet from the road; or
  - 2. On the mailbox if the mailbox is no more than 30 feet from the driveway.

**SIZE REQUIREMENTS:** Numbers used for posting of address number shall be of a color or texture that significantly contrasts with the surface they are posted on. The numbers shall meet the following minimum height size:

- A. If placed on a structure, numbers shall be 4½ inches high.
- B. If placed on a mailbox, numbers shall be 3 inches high. Postal regulations require the address on all mailboxes and that the mailbox must be 3 feet off the ground, no higher.
- C. If placed on a 4 inch square post, numbers shall be 3 inches high and the post must be 4 feet high.

**PENALTIES:** Ordinance 81-6 amended. Section XI - Penalties: If the owner of a structure fails to initially post the address number, keep the address number posted, or fails to post the address number in accordance with this ordinance, the owner shall be notified of this failure in writing according to applicable state law. The owner shall be given 60 days to post or re-post the address number. If at the end of the 60 days the address number is not posted, the County shall post the address number and bill the owner for the cost to the County for the time and materials involved.

**Owner's name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Tax account #:** \_\_\_\_\_ **Assigned by:** \_\_\_\_\_