

Columbia County



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Employment Opportunity

Human Resources Department

230 Strand St., St. Helens, OR 97051

Phone: (503)397-3874
www.co.columbia.or.us

POSITION: DIRECTOR, EMERGENCY MANAGEMENT.

This position is a full-time management position, exempt from Civil Service and overtime rules, and not represented by a bargaining unit.

ANNOUNCEMENT #: 15-245 **DEPARTMENT:** Emergency Management

SALARY: \$5,522-\$7,018 plus excellent benefits.

CLOSING: **MAY 18, 2015.** Application must be **received** electronically by 5:00 pm on the closing date. **Applications will only be accepted via online submission**

DUTIES: Responsible for all aspects of the professional performance and administration of the Emergency Management Department. Develop, maintain and revise the Columbia County Emergency Management program. Develop and present training programs for community awareness. Coordinate with local jurisdictions and industries in developing and maintaining multi-hazard emergency response plans. Supervise and coordinate Emergency Operations Center.

TO QUALIFY: Equivalent to a Bachelor's degree in the field of business, emergency management, public administration, urban planning, political science or related field. Six years' work experience in a related area with at least two years' experience in emergency management and prior supervisory experience.

SPECIAL NECESSARY REQUIREMENTS: Must possess a valid driver's license and be insurable under the County's liability insurance coverage.

TO APPLY: Applicants **MUST** submit the following packet: Columbia County application form, resume and cover letter. The application form must be filled out completely for consideration. Incomplete or unsigned applications will not be accepted. All supplemental information must be attached in PDF to the email submitting the application. A thorough background check, including criminal history will be conducted of final candidates.

Columbia County applications are mandatory. Complete the application online and email with the supplemental material (saved in PDF format) to HRJobs@co.columbia.or.us

An Equal Opportunity Employer (a copy of the County's EEOP is available on the County's web site)