

COLUMBIA COUNTY – 2009 TITLE III PROJECT REQUESTS
Secure Rural Schools and Community
Self-Determination Act of 2000
as Amended and Re-authorized
by Public Law 110-343

Title III – PROJECT SUBMISSION FORM INSTRUCTIONS

Columbia County is the recipient of Title III federal forest monies pursuant to PL 110-343 and is inviting proposals for projects to be funded by these monies. These funds are restricted to certain specific uses as outlined below. Additional information regarding projects meeting the criteria can be found in PL 110-343 and on the web sites for the Bureau of Land Management and the U.S. Department of Forestry.

Please note: the criteria for Title III funding was completely changed with the passage of PL 110-343. Please familiarize yourself with the new criteria before submitting a project proposal.

USES:

(1) **FIREWISE COMMUNITIES PROGRAM:**

“[T]o carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires;” * * *

(2) **SEARCH, RESCUE AND OTHER EMERGENCY SERVICES:**

“[T]o reimburse the participating county for search and rescue and other emergency services, including firefighting, that are—

“(A) performed on Federal land after the date on which the use was approved under subsection (b);

“(B) paid for by the participating county” * * *

(3) **COMMUNITY WILDFIRE PROTECTION PLANS:**

“[T]o develop community wildfire protection plans in coordination with the appropriate Secretary concerned.”

If you or your organization has a project for consideration by the Board of Commissioners which meets one or more of the above criteria, complete the [Title III Project Submission Form](#), which can be found on our website at www.co.columbia.or.us or by contacting Cynthia Zemaitis. The proposal should be submitted to the following and must be received on or before **October 29, 2009**.

Cynthia Zemaitis, Natural Resources Administrator
230 Strand, Room 318, St. Helens, OR 97051
503.397.3839 (O); 503.366.3925 (Fax)
Cynthia.zemaitis@co.columbia.or.us

GENERAL INSTRUCTIONS

- A. The form is largely self-explanatory. Most of the information requested on the form is required by PL 110-343 in Section 302 (a)(1) – (3). Continue reading for specifics.
- B. Try to avoid the use of abbreviations and minimize the use of technical jargon that may not be widely understood.
- C. If a project area map is attached, as described under Specific Instruction #10, please submit a map reproducible in black and white, preferably in 8 ½” x 11” format.
- D. The Project Submission Form should be submitted directly to the Columbia County Natural Resources Administrator on or before **October 29, 2009**. The Commissioners will hold a public meeting on **November 4, 2009**, to consider proposed projects. A final decision on funding is expected on or shortly after that date.
- E. For information only: Columbia County must provide a 45-day public comment period following publication of a description of the proposed project(s) chosen by the Board of Commissioners. The projects will then be submitted to the Resource Advisory Committee for notification purposes only. Notice of approved projects will also be submitted to the Secretary of Agriculture, or the Secretary of the Interior (Bureau of Land Management), as appropriate.
- F. A copy of Public Law 110-343 is available on the County’s website

SPECIFIC LINE ITEM INSTRUCTIONS

1. Project Name. Provide a *Project Name* that is short, yet descriptive.
2. Date Submitted. Enter the *Date* of project submission.
3. Project Sponsor. Identify the name of the entity, individual, or group proposing the project. If several collaborators are involved specify the primary *Project Sponsor* only, and provide a list of other collaborators in Block 12 – “Project Description.”
4. Sponsor’s Mailing Address: Provide the primary *Project Sponsor’s* mailing address.
5. Contact Person/Title. Provide the name and title of the person to be reached for further information, if necessary.
6. Sponsor’s Phone/Fax/E-mail. Provide the primary *Project Sponsor’s* daytime telephone and fax numbers and e-mail address.
7. How Does Proposed Project Meet Purposes of the Legislation? Check each box that is applicable. [See P.L. 110-343 in Section 302 (a)(1) – (3)]. Attach a statement detailing how the proposal meets the criteria.
8. Project Location (attach project area map). Submit an appropriate *Project Area Map* along with the submission form. The following information, if applicable to your project, should be contained on the map: project title; project boundary; stream names; road numbers; legal location; township, range, and section designations; scale bar; compass orientation; and legend. The map should be no larger than 8 ½” x 11” and reproducible in black and white.
9. Other Identifiers. In addition to the geographic location (Township, Range, Section, Quarter Section), road name or number, and river/stream name, include, if appropriate, watershed name, BLM District, BLM Resource Area [if the project occurs within two or more resource areas, then specify and denote the lead resource area with an asterisk (*)], Forest Service District [if the project occurs within two or more districts, then specify and denote the lead district with an asterisk (*)], and, State/private/other lands involved within the project area boundaries.
10. Project Description. In the space allotted, provide a concise *Project Description*. Do not reiterate other descriptive details provided elsewhere in the project submission form. Be sure to highlight any unique aspects or special circumstances.
11. Statement of Project Goals and Objectives. State the *Project Goals and Objectives* in a clear, succinct manner.
12. Coordination with Title II projects. Explain whether and how the project is coordinated with a Title II project. For further information on Title II projects, contact the Salem Resource Advisory Committee [<http://www.blm.gov/or/districts/salem/rac/>].
13. Proposed Method(s) of Accomplishment. Check the method(s) of accomplishment that apply and/or specify “other” and describe.
14. Current Status of Project. Indicate whether the project is ready to proceed. If not ready to proceed, describe what must be done before the project is ready.
15. Contact Person(s) for Project-Specific Documentation. Name the person who will be in charge

- of the day-to-day dealings of the project.
16. Benefits to the Community. List all the benefits completion of this project will bring to the community.
 17. Duration of the Project. How long will this completed project be a benefit to the community?
 18. Anticipated Costs. Provide an estimate of project costs, giving details of “other costs”, if any.
 19. Estimated Start/Completion Dates. Enter the *Estimated Start/Completion Dates*.
 20. Multi-Year Funding Request. If you expect your project to take several years to complete and/or the estimated cost is more than the 2009 Title III funds available (approximately \$285,000), note the costs being requested for each funding year.
 21. Other Funding. Identify any other funding sources for this project.
 22. Project Accomplishments/Expected Outcomes. Be specific on what this project is to accomplish.
 23. Is the Project in the Public Interest? Explain how.
 24. Project Benefits. The authorizing federal legislation requires that approved projects benefit the national forest lands. Describe how the project meets those requirements, explain how the project merits the expenditure of public funds.
 25. Monitoring/Reporting Plan. Explain the evaluation process that will be used to monitor this project’s goals.
 26. Signature of Sponsor or Sponsor’s Representative. The primary *Project Sponsor* or *Sponsor’s Authorized Representative* should sign the Project Submission Form.

DO NOT COMPLETE THE PROJECT CERTIFICATION FORM.