

# Columbia County

## Employment Opportunity

---

### Civil Service Commission

Phone: (503)397-3874  
[www.co.columbia.or.us](http://www.co.columbia.or.us)

---

November 5, 2015

**POSITION:** **JUVENILE PROBATION OFFICER I and II** - This position is full-time, Civil Service, and represented by a union.

**ANNOUNCEMENT #:** 15-203/4      **DEPARTMENT:** Community Justice - Juvenile

**SALARY:** POI: \$4,113 - \$5,089 per month; POII \$4,524 - \$5,598 + Pay for OJDDA Cert. 37.5 Hour Full Time Work Week; Excellent Benefits including fully paid PERS

**CLOSING:** **JANUARY 15, 2016 except that an initial review and processing of applications received by DECEMBER 10, 2015 will also occur.** It is possible the position may be filled at this time. Applications must be **received** electronically by 5:00 pm on the closing date. **Applications will only be accepted via online submission**

**PLEASE NOTE:** This recruitment is open to applicants who meet the requirements below and will be used to fill a current vacancy and vacancies that **may** occur in the next twelve months. You will be notified via email of your ranking within approximately two weeks after the closing date. Rankings will not be given over the telephone. Please do not call regarding the status of the process, you will be notified if you are selected for an interview.

**DUTIES:** Work in conjunction with community resources and coordinate available services to provide ongoing care and supervision for juveniles and families. Perform professional casework services, counseling, crisis intervention, guidance and supervision of children and families under departmental jurisdiction. Serve as and perform all duties assigned to 'Juvenile Counselors' under ORS 419A.010(1)(a) and 419A.012.

**TO QUALIFY:** POI: Bachelor's degree with major course work in social casework, corrections, sociology, or psychology. One year of experience in social work dealing with juveniles. POII: Master's degree with major course work in social casework, corrections, sociology, or psychology. Three years of experience in social work dealing with juveniles. For both: Possession of, or the ability to obtain within a short time period, State certification as a Juvenile Probation Officer. Possession of an appropriate Oregon motor vehicle operator's license and must be insurable under the County's liability coverage. Any satisfactory combination of experience and training which provides the required knowledge, skills and abilities may be acceptable.

**TO APPLY:** Applicants **MUST** submit the Columbia County application form. The application form must be filled out completely for consideration and the instructions online for submittal followed correctly. Incomplete or unsigned applications or applications not saved in the appropriate format will not be accepted.

**APPLICATIONS:** Columbia County Civil Service applications are mandatory. Complete the application online and email with the supplemental material to [HRJobs@co.columbia.or.us](mailto:HRJobs@co.columbia.or.us)

**An Equal Opportunity Employer (a copy of the County's EEOP may be obtained by calling the number listed above)**